

Note-to-File

Memo To: Investigator Site File (ISF)

Date:

From:

Study:

Subject: Location of Study Manual for

Copies: None

The _____ Manual will be kept outside the ISF binder in the following location (*please complete*):

Check one:

All initial _____ documentation will be maintained in the manual and updated information will be placed on file in the ISF

All _____ documentation (initial & updates) will be maintained in the _____ Manual

Study Staff Signature

Date Signed